

Scholars' Hall Inc. Registration Contract



_____ and _____
 Mother's First & Last Name Father's First & Last Name

_____ Home Address _____ Home Phone Number

enroll our child/children _____
 First & Last Name Date of Birth Entering enrollment beginning
 into Grade

enroll our child/children _____
 First & Last Name Date of Birth Entering enrollment beginning
 into Grade

Additional Services (available for Lower and Middle School): AfterSchool Supervision EveryDay Option 12-Month Option

I/ We, the undersigned, acknowledge and accept that **the total fees are nonrefundable as of the 1st of September of each year enrolled.** Prior to September 1st, I/we, the undersigned, acknowledge that we can withdraw from this contract, according to conditions stated in the school's Continuous Enrollment / Withdrawal / Refund / Reduction of Obligation / Written Notice Policies. Fees and Services additional to the Total Fees will be billed separately. Prior to the release of all reports; credits; or promotions, any balance owing of the total fees must be paid in full. At Scholars' Hall Inc. all credits, marks, and/or promotions are earned only after any balance owing is paid in full. The full tuition and/or postdated cheques equaling the full fees must be included with this registration. Method of payment has no bearing on the conditions of this registration contract. This registration contract is also binding with any incorporated business owned by either or both signers and collection can occur directly against the incorporation. Failure to communicate with Scholars' Hall Inc. if payment will be late will result in your account being forwarded for collection of the full tuition. Service can/will be immediately suspended. A stop payment or NSF cheque is a late payment and \$25 is charged. This contract replaces and supersedes any prior stated or implied agreement. Tuition plus additional services are calculated according to attached payment schedule.

Continuous Enrollment Policy

As of initial registration the first \$1,000 of each child's total tuition, for the next school year, is due and payable and is nonrefundable. Also, as of initial registration, Sept. to June/Sept to August base tuitions at Scholars' Hall, as a result of continuous registration, will be permanently fixed, for all present and future children of the registering parents – Lower School (Jk-2) \$7,800/\$9,360; Middle School (3-6) \$9,000/10,800; Upper School (7-12) \$10,900.

As of each April 1st, to and until graduation from high school, the first \$1,000 of each child's tuition, for the next school year, is due and payable and is nonrefundable.

As of each June 1st, the first \$1,000 of each child's next year's tuition and fifty percent (50%) of the balance of the Total Tuition (total tuition minus the first \$1,000 per child) is nonrefundable.

As of each September 1st, the full school year's tuition and all fees are due, payable and totally nonrefundable. No refund or reduction of any unpaid obligation will be granted if your child does not maintain good attendance for any reason, including but not limited to absenteeism, illness, suspension, withdrawal or expulsion. Scholars' Hall reserves the right to expel a student, without prior notice, at any time, or for any reason(s) stated or implied in the school's "Standards of Good Conduct and Teachability" and/or its "Order and Discipline Policy".

Withdrawal / Refund / Reduction of Obligation Policy

Prior to April 1st of each successive year after initial registration, written notice of withdrawal may be provided with no financial obligations incurred for the next school year.

On or after April 1st and prior to June 1st written notice of withdrawal may be provided with the knowledge, understanding and agreement that as of each successive April 1st after the initial registration, the first \$1,000 of each child's total tuition is due, payable and nonrefundable. No refund or reduction of obligation of any part of this first \$1,000 of each child's total tuition will be granted as a result of withdrawal or expulsion on or after April 1st and prior to June 1st. Any balance owed by the parent(s) to Scholars' Hall Inc. will be immediately due and payable. Any balance owed to the parents will be repaid, without interest, on January 30th of the next calendar year.

Receipt of written notice of withdrawal on or after June 1st and prior to September 1st - written notice of withdrawal may be provided with the knowledge, understanding and agreement that as of each successive April 1st after the initial registration, the first \$1,000 of each child's total tuition is due, payable and nonrefundable and as of June 1st and prior to September 1st, fifty percent (50%) of the balance of the Total Tuition (total tuition minus the first \$1,000 per child) is also nonrefundable and shall be the total parental financial responsibility. Any balance owed by the parent(s) to Scholars' Hall Inc. will be immediately due and payable. Any balance owed to the parents will be repaid, in full, without interest, on June 30th of the next calendar year.

Written Notice Policy

Written notice is defined as an original document stating reasons for withdrawal and signed by either both parents or guardians.

Receipt of written notice is defined as the date on which the Director of Scholars' Hall Inc. personally receives the written notice of withdrawal. Date of receipt of regular mail or delivery of written notice to a person other than the Director will be recorded as of the actual date personally received by the Director of Scholars' Hall Inc. At no time will a telephone message/call, e-mail, fax and/or any verbal communication be accepted/acknowledged as written notice and/or constitute receipt of written notice.

Success at Scholars' Hall Inc. is contingent upon five assumptions. First, that a student's parents have accurately and completely informed and provided Scholars' Hall with all the personal, medical, behavioural/social and academic information, background and documentation regarding the student. Second, that a student is intellectually and academically capable of achieving in a grade appropriate program at Scholars' Hall. Third, that a student consistently strives to improve their academic performance. Fourth that a student continues to meet the school's "Standards of Good Conduct and Teachability" and the school's "Student Order and Discipline Policy and Rules". Finally, that the student's parents continue to support and promote the philosophies, policies/ standards/rules, staff and decisions of Scholars' Hall Inc. Some of the indicators of a student's and parents' continuing desire of success at Scholars' Hall is adherence to the school's "Standards of Conduct and Teachability" including good attendance and punctuality, respect for authority, respect for self and others, respect for public and private property, adherence to the rules of the school, adherence to the laws, compliance with the consequences of rules not followed, honesty, positive attitude towards one's own learning, a daily commitment to achieve to one's potential, respecting the rights and freedom of others. Some reasons why success at Scholars' Hall Inc. would be jeopardized and/or enrollment discontinued include, but are not limited to, the negative of the aforementioned assumptions and indicators, tardiness, absenteeism, breaking the law, negatively affecting the public good will and reputation of the school, threatening or endangering the physical or emotional well being of another person, refusal to comply with academic or behavioural expectations, attitude, verbal or nonverbal disrespect, interference with the general ability of others to benefit from the school, negative influence upon other's attitudes or efforts, smoking, or continuing inappropriate behaviour. All of the above indicators shall be solely at the Director's definition. These "Standards of Conduct and Teachability" and "Student Order and Discipline Policy and Rules" and their implementation are described in detail in various other parent and student information, which we acknowledge is a condition of this registration and continued enrollment.

I/We [Parent(s) and/or Guardian and/or Agent] acknowledge that I/we, jointly and severally, as of September 1st, of each successive school year have an unconditional obligation to pay the full year's tuition and any other fees, charges, levies and assessments as may be rendered, from time to time, by Scholars' Hall Inc. I/We have also read, understood and unconditionally accept the stated Continuous Enrollment / Withdrawal / Refund / Reduction of Obligation / Written Notice Policies.

 Parent's Signature

 Parent's / Guardian's Signature

 Date of Initial Registration